



MINUTES
KEIZER CITY COUNCIL
Tuesday, September 6, 2022
Keizer Civic Center, Council Chambers
Keizer, Oregon

CALL TO ORDER

Mayor Clark called the meeting to order at 7:00 pm. Roll call was taken as follows:

Present:

Cathy Clark, Mayor
Laura Reid, Councilor
Shaney Starr, Councilor
Kyle Juran, Councilor Daniel
Roland Herrera, Councilor
Elizabeth Smith, Councilor
Kohler, Councilor
Youth Councilor Angelica
Sarmiento Avendano

Staff:

Adam Brown, City Manager
Shannon Johnson, City Attorney
Shane Witham, Planning Director
Bill Lawyer, Public Works
John Teague, Police Chief
Tim Wood, Finance Director
Tracy Davis, City Recorder

FLAG SALUTE

Adam Rigg, Troop 19 in South Salem, working on his Citizenship and Community Merit Badge led the pledge of allegiance.

**SPECIAL ORDERS
OF BUSINESS**

**a. PROCLAMATION:
Hispanic
Heritage Month**

Mayor Clark read the Proclamation recognizing September 15 through October 15, 2022 as Hispanic Heritage month, and presented the Proclamation to Councilor Roland Herrera. Councilor Herrera explained that this observance is to celebrate the culture, contributions and history of the Hispanic population.

**b. PROCLAMATION:
Constitution
Week**

Mayor Clark read the Proclamation recognizing September 17 through 23 as Constitution Week. Ruby Pantalone, representing the Daughters of the American Revolution accepted the Proclamation and shared information about the organization.

Mayor Clark introduced the new Youth Councilor, Angelica Sarmiento Avendano. Miss Sarmiento Avendano explained that she is a Junior at McNary High School, serves as Co-President of the Community Service Club is looking forward to expanding her role in the city.

**COMMITTEE
REPORTS**

Hersch Sangster and Jonathan Thompson, from the Northwest Keizer Neighborhood Association reported on recent activities and announced plans for the future.

On a personal note, Mr. Sangster thanked Keizer, City Staff and McNary students for assistance provided at the memorial held for his son-in-law.

PUBLIC COMMENT *Kevin Cameron*, Marion County Commissioner, shared information about the Marion County Reentry Initiative, Second Chance Breakfast on October 27, and asked that the City waive the fees for the rental of the Community Center.

Rhonda Rich, West Keizer Neighborhood Association, provided a brief history of the Association's efforts to get a traffic calming device on Cummings Lane and a stop sign at Shoreline and Dearborn. She noted that the consulting firm that did the speed study makes no mention of the proximity of the Cummings Elementary and asked that the area around the school get the same attention that has been given to other neighborhood schools.

Michael DeBlasi, Keizer, suggested that Council reject the report from DKS Engineering related to the 4-way stop on Cummings at Dearborn and the speed table, and shared information on possible alternatives including speed cushions and offset speed tables.

Carolyn Holman, Keizer, complained that in spite of continued monitoring by the WKNA the traffic report for the Cummings/Shoreline /Dearborn area was not shared with the association prior to putting it on the Council agenda. She questioned the cost of the report vs. the cost of putting in a speed table and concluded her testimony with an invitation to the next WKNA meeting.

Katherine Stone, Keizer, explained that members of the Salem-Keizer community are having a petition drive to recall members of the School Board and invited everyone to attend the School Board meetings.

Paula Guiles, Keizer, distributed the Keizer Community Library Annual Report highlighting past and future efforts.

Mayor Clark noted written comments received from *Jimmy Jones*, Community Action Executive Director, Salem, Mid-Willamette Valley Community Action Agency seeking additional government appointed representatives to join the Board of Directors and *Jane Herb*, Keizer, requesting that the addition of fluoride in the city water be discontinued.

PUBLIC HEARING
a. Regulation of
Fireworks
Ordinance

Mayor Clark opened the Public Hearing.

City Attorney Shannon Johnson summarized his staff report. Discussion followed regarding dangerous weather conditions (red flag warning), prohibition in parks, educating the public, timing of prohibition, and regulating the sale and possession of fireworks. Mayor Clark summarized that Council wished to: prohibit setting off fireworks after 10:00 p.m. except on July 4 and New Year's Eve, review item 3a to make sure it makes sense, and delete the prohibition of sale/possession during red flag warning times.

With no further testimony, Mayor Clark closed the Public Hearing.

Councilor Smith moved that the Keizer City Council direct staff to prepare an ordinance for adoption as discussed. Councilor Reid seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Herrera, Smith, Kohler, Starr and Juran (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

b. RESOLUTION – Exemption of the Brand Name Specifications Purchase of Goods From Competitive Bidding and Purchasing Tricaster Brand Name Equipment for Production Studio

Mayor Clark opened the Public Hearing.

Finance Director Tim Wood summarized his staff report.

With no further testimony, Mayor Clark closed the Public Hearing.

Councilor Smith moved that the Keizer City Council adopt a Resolution - Exemption of the Brand Name Specifications Purchase of Goods From Competitive Bidding and Purchasing Tricaster Brand Name Equipment for Production Studio. Councilor Reid seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Herrera, Smith, Kohler, Starr and Juran (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

c. RESOLUTION – Exemption of Consulting Services Agreement for Strategic Planning Services from Competitive Bidding and Awarding Agreement to SSW Consulting LLC

Mayor Clark opened the Public Hearing.

City Manager Adam Brown summarized his staff report. Discussion followed regarding qualifications of the consultant, the process timeline, strategic planning, competitive bidding and procurement laws.

With no further testimony, Mayor Clark closed the Public Hearing.

Councilor Smith moved that the Keizer City Council adopt a Resolution - Exemption of Consulting Services Agreement for Strategic Planning Services from Competitive Bidding and Awarding Agreement to SSW Consulting LLC. Councilor Reid seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Herrera, Smith, Kohler, Starr and Juran (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

d. RESOLUTION - Exemption of Agreement for Building High Performance Organizations

Mayor Clark opened the Public Hearing.

City Manager Adam Brown summarized his staff report.

With no further testimony, Mayor Clark closed the Public Hearing.

Councilor Smith moved that the Keizer City Council adopt a Resolution - Exemption of Agreement for Building High Performance Organizations

**from
Competitive
Bidding and
Awarding
Agreement**

from Competitive Bidding and Awarding Agreement to Commonwealth Centers for High Performance Organizations. Councilor Reid seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Herrera, Smith, Kohler, Starr and Juran (7)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: None (0)

**ADMINISTRATIVE
ACTION**

**a. West Keizer
Neighborhood
Association
Traffic Calming
Requests**

Public Works Director Bill Lawyer summarized his staff report and noted that the consultant fee for the report was under \$6,000. He added that he was unfamiliar with 'speed cushions' and questioned where they would be placed should Council approve them. Discussion followed regarding the impact of stop signs to neighbors, traffic history, safety alternatives, and flashing speed limit signs.

Chief Teague noted that a speed table on Cummings Lane in front of the school, under the crosswalk would effectively slow traffic.

Council agreed by consensus that they supported (1) purchase and placement of portable speed monitoring flashing signs on Shoreline, and (2) installation of a speed table on Cummings Lane in front of the school, under the crosswalk and WKNA monitoring the effectiveness of both of these improvements.

**b. Waiver of
Community
Center Rental
Fees – Marion
County Reentry
Breakfast**

City Recorder Tracy Davis summarized her staff report.

Councilor Smith moved that the Keizer City Council approve a waiver of the Community Center rental fee and Community Center refundable security deposit for the Marion County Re-Entry Initiative Breakfast on October 27, 2022. Councilor Reid seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Herrera, Smith, Kohler, Starr and Juran (7)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: None (0)

**CONSENT
CALENDAR**

- a. RESOLUTION – Authorizing the City Manager to Award and Enter Into a Contract with Schneider Water Services for Reitz Replacement Well
- b. RESOLUTION – Authorizing the City Manager to Enter Into an Agreement with H and B Painting Co. for Cleaning and Re-Sealing the Exterior Block Walls of the Civic Center
- c. Approval of August 8, 2022 Work Session Minutes
- d. Approval of August 15, 2022 Regular Session Minutes

Councilor Smith moved for approval of the Consent Calendar. Councilor Reid seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Herrera, Smith, Kohler, Starr and Juran (7)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: None (0)

OTHER BUSINESS Finance Director Tim Wood announced that the Community Diversity Engagement Committee had moved to recommend that Council recognize Indigenous People’s Day; a formal resolution will be brought to Council at the next meeting. Additionally he requested clarification from Council on the types of projects Council wishes to fund with the Community Prosperity Grant funds. Can they be used for the purchase or partial purchase of a food truck or is it strictly for infrastructure surrounding it? Following discussion, it was agreed that further research would be done to determine the exact direction.

Mayor Clark asked Mr. Brown to reach out to the Southeast Keizer Neighborhood Association to find out what plans there are to invigorate the group. When that information is received, a Council liaison reappointment will be made because the current liaison has a conflict.

STAFF UPDATES City Manager Adam Brown provided an update on the Keizer Rapids Park turf fields.
Public Works Director Bill Lawyer announced that the splash fountain is now closed for the season and that the County has still not acquired enough white paint so street striping may not take place until next spring.

COUNCIL MEMBER REPORTS Mayor Clark and Councilors Starr, Kohler, Reid and Herrera shared details of various meetings and events they had attended and announced upcoming ones. Youth Councilor Sarmiento reported on activities at McNary High School.

AGENDA INPUT September 12, 2022 - 6:00 p.m. - City Council Work Session
• Parks Tour
September 19, 2022 – 7:00 p.m. - City Council Regular Session
October 3, 2022 – 7:00 p.m. - City Council Regular Session

ADJOURNMENT Mayor Clark adjourned the meeting at 9:41 p.m.

MAYOR:

APPROVED:

Cathy Clark

Debbie Lockhart, Deputy City Recorder

COUNCIL MEMBERS

Councilor #1 – Laura Reid

Councilor #4 – Roland Herrera

Councilor #2 – Shaney Starr

Councilor #5 – Elizabeth Smith

Councilor #3 – Kyle Juran

Councilor #6 – Daniel R. Kohler

Minutes approved: 10-03-22